

EMPLOYER SPONSORSHIP FORM

In compliance with the Freedom of Information and Protection of Privacy Act, Camosun College does not disclose information about any current or past students to external organizations or individuals. Camosun College does not sell, share or disclose your information to others for any type of mailing list.

Student Information (all fields are required unless noted)

Are you registering more than one employee for the same course? Please fill out a form for each employee.

Legal Last Name		Legal First Name		
Middle Name (if any)				
Social Insurance Number*		<i>optional</i>		
		<i>*By leaving this box blank, your employee will not receive a T2202 tax slip to the Canadian Revenue Agency.</i>		
Date of Birth	MM / DD / YYYY	Gender	Male	Female Not Specified
Personal Mailing Address				
	City	Province	Postal Code	
Preferred Phone		Work Phone <i>optional</i>		
Other Phone <i>optional</i>		E-mail		

Course Information

Full Course Code	Course Title	Fee
2020S BSCM 550 - 001		

I agree to extend this sponsorship agreement to the next available offering of the course in the event that the section is cancelled:

As a sponsor, you will be able to register an employee and defer payment until you receive an invoice. Upon registration the student will receive a confirmation of enrollment by email, specifying the day, time and location of the course(s). As the sponsor, you will be invoiced for the balance due. Please wait to receive the invoice before sending payment.

We will ensure that you are billed for the courses you have specified in the sponsorship agreement. If the course is cancelled or the student withdraws (within the required published timelines), the sponsor will receive the appropriate credit or refund, unless you have authorized a transfer of the sponsorship agreement to be applied to the next available offering of the course.

Sponsorship is subject to the Camosun Continuing Education refund and withdrawal policies and procedures. Completion of this form constitutes understanding and acceptance of the liability for course fees on behalf of the student/employee. Cancellation of a sponsorship must conform to college withdrawal policy and is required in writing. Please note, in compliance with the Freedom of Information/Protection of Privacy Act (RSB1996) c. 165, a sponsor cannot make changes to the student's registration. For further information please visit us at www.camosun.ca/ce or call 250-370-4563.

This sponsorship is authorized by:

Company Name			
Company Contact		Company Phone	
Signature			
Sponsor Billing Address			
Sponsor E-mail		PO or Claim #	

Completion of this form in no way guarantees availability of seats. If you wish to pay by credit card, you can do so online at www.camosun.ca/ce.